



SOCIETY OF ACTUARIES



Canadian Institute of Actuaries



Casualty Actuarial Society

Spring 2009 Application
Preliminary Actuarial Exams
Exams MLC, MFE and C

Registration Deadline: March 25, 2009
NO LATE APPLICATIONS WILL BE ACCEPTED

Cancellation/Refund Deadline: April 30, 2009

Exam C and MFE/3F are jointly sponsored by the SOA, CIA and the CAS
Exam MLC is jointly sponsored by the SOA and the CIA

Form containing fields for SOA ID #, Mailing Address, School Name, Employer Information, Signature, Exam Center Name, and Fee Schedule. Includes checkboxes for registration status and payment methods.

INSTRUCTIONS FOR COMPLETING APPLICATION FOR PRELIMINARY ACTUARIAL EXAMINATIONS
Exams MLC, MFE/3F and C

REGISTRATION DEADLINE: All applications must be received by: March 25, 2009

(Candidates with special needs requiring accommodations must submit a written request with their application.)

The use of on-line registration (www.soa.org) is strongly recommended. Fax 847-273-8529, or an overnight courier is also an option to ensure delivery. If sending by regular mail, please allow at least **TEN WORKING DAYS** for the application to arrive. Postmark dates will not be considered. Applications received after the deadline will NOT be accepted. When using an overnight courier, send the application directly to the SOA street address (see directions for Credit Card Payments), as a courier will not deliver to a post office box.

CANDIDATE NAME and ADDRESS:

- Indicate if you have registered previously with the Society of Actuaries by checking yes or no.
- Print your full name (include middle name), your date of birth, address, daytime telephone number and e-mail address.
- If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.

SCHOOL INFORMATION:

- Please refer to the SOA college/university code list. If you are currently enrolled in a college or university program, print your school name and SOA code number in the spaces provided. If your college/university is not listed, please print your school name and leave the code number blank.
- Indicate your student status and the year in which you expect to graduate.

EMPLOYER INFORMATION:

- If you are employed in an actuarial position full-time, print the full name and address of your employer.
- Indicate if you work in the property/casualty field by checking either yes or no.

PRIVACY STATEMENT:

- Please go to <https://store.soa.org/Default.aspx?tabid=157&def=privacy> to review the privacy statement.

EXAMINATION SCHEDULE:

- Indicate the examination(s) you wish to write by placing a check mark (✓) in front of the desired exam.

CENTER INFORMATION:

- Refer to the list of examination centers. Print the center name and number in the spaces provided. If a test center is cancelled or filled to capacity, candidates will be reassigned to the nearest available center.

Please check our Web site: www.soa.org periodically for updated center information.
Center locations are subject to change prior to the exam date.

EXAMINATION FEES:

- Exam fees may be paid by check, money order, or credit card (Visa, MasterCard, or American Express). Checks should be made payable to **Preliminary Actuarial Examinations**. Applications should be sent to the appropriate address listed on the front of this application. Fees must be in U.S. funds or equivalent. Exam results are not released until the account is paid in full. **Note:** The amount billed to an individual's credit card will be automatically adjusted for persons who miscalculate the amount due. **Fees are not transferable from one session to another.**
- A **\$25.00** fee will be assessed on any checks returned due to insufficient funds.
- **Center Change Request:** A *non-refundable* **\$60.00** administrative fee is required from candidates who request a change in center from their initial application. You must contact the exam department for approval to change your center.
- **Refund Requests – DEADLINE –April 30, 2009 – ADMINISTRATIVE FEE - \$100 Per Exam Cancellation**
A candidate who submits an application for an exam but does not want to write the exam may request a cancellation/refund by going to www.soa.org, click on the View My Account button, then select View Order History, log in, choose the order you wish to cancel from the order summary, click the request cancellation button, and complete the form to submit refund request. There is a \$100 administrative fee applied to all cancellation/refunds and the balance will be refunded in two-to-four weeks. The cancellation button will only be available through the refund request deadline date, **April 30, 2009**. Change of center fees and any additional fees agreed upon will not be refunded.
- A **\$100 (U.S.) administrative fee is assessed on all refunds/cancellations. The administrative fee will be charged on any applications resulting in a returned check or declined credit card even in the event of a cancellation.**

SIGNATURE: In order for this application to be valid, your signature must appear on the front of this application.

ACKNOWLEDGEMENT LETTER/TICKETS OF ADMISSION/RECEIPT: An Acknowledgement Letter, which serves as your Ticket of Admission will be e-mailed to you. The Acknowledgement Letter serves as your receipt and contains your candidate number, exam center name and number. You must bring the e-mailed version with you to check-in on exam day. You will receive one acknowledgement letter and candidate number for each exam registered for.

CHANGE OF ADDRESS and/or E-MAIL ADDRESS: Report any change of address to the SOA Customer Service Department (Customerservice@soa.org 888-697-3900) to ensure you receive important mailings.

ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER

How to find your credit card's CVV2 number:

On a **Visa** or **MasterCard**, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On **American Express** Cards, the CVV2 number is a 4-digit number that appears above the end of your card number

What is CVV2?

CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States in the past 5 years have a CVV2 number.

Visa & MasterCard:



This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (it is the last 3 digits AFTER the credit card number in the signature area of the card). **If you cannot read your cvv2 number, you will have to contact the issuing institution.**

American Express:



American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

NOTE: For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

Retain your candidate number to access results at <http://examresults.soa.org>

COLLEGE/UNIVERSITY CODE NUMBERS*

Alabama

0108 Auburn
0125 Troy State
0130 U of Alabama

Arizona

0302 Arizona State
0310 Northern Arizona
0314 U of Arizona

Arkansas

0411 U of Arkansas

California

0506 California Institute
of Technology
0507 California Polytechnic
0508 California State
0511 Claremont
0521 Harvey Mudd
0526 Pomona
0530 San Diego State
0532 San Francisco State
0534 San Jose State
0537 Stanford
0550 U of California
0538 U of Santa Clara
0551 U of S California

Colorado

0605 Colorado State
0607 Metropolitan State
0609 U of Colorado
0610 U of N Colorado

Connecticut

0704 Central CT State
0706 Connecticut
0710 Fairfield
0712 Quinnipiac
0718 Trinity
0720 U of Connecticut
0724 U of Hartford
0728 Wesleyan
0732 Yale

Delaware

0803 U of Delaware

District of Columbia

0906 George Washington
0908 Georgetown
0910 Howard

Florida

1003 Florida Atlantic
1004 Florida A&M
1005 Florida International
1009 Florida State
1020 U of Central Florida
1015 U of Florida
1017 U of Miami
1019 U of North Florida
1023 U of South Florida

Georgia

1108 Emory
1124 Georgia State
1110 Georgia Tech
1112 U of Georgia

Honolulu

1204 U of Hawaii

Idaho

1306 U of Idaho

Illinois

1419 Augustana
1404 Bradley
1409 DePaul
1410 Eastern Illinois
1418 Illinois
1422 Illinois State
1424 Illinois Wesleyan
1421 Knox
1428 Lake Forest
1432 Loyola
1436 North Central
1440 Northeastern Illinois
1439 Northern Illinois
1444 Northwestern
1446 Roosevelt
1448 Saint Xavier
1452 Southern Illinois
1454 U of Chicago
1456 U of Illinois
1458 Western Illinois
1457 Wheaton

Indiana

1502 Ball State
1504 Butler
1509 Hanover
1512 Indiana
1511 Indiana State
1536 Notre Dame
1516 Purdue
1523 Rose-Hulman
1524 Saint Mary's
1526 U of Evansville
1528 Valparaiso
1532 Wabash

Iowa

1601 Buena Vista
1605 Drake
1620 Grand View
1606 Grinnell
1607 Iowa State
1613 Luther
1615 U of Iowa
1617 U of Northern Iowa
1619 Wartburg

Kansas

1703 Benedictine
1702 Kansas State
1704 Pittsburgh State
1706 U of Kansas
1715 Washburn
1716 Wichita State

Kentucky

1822 Asbury
1801 Bellarmine
1804 Centre
1816 Northern Kentucky
1813 U of Kentucky
1815 U of Louisville
1817 Western Kentucky

Louisiana

1904 Louisiana State
1909 Tulane
1910 U of New Orleans

Maine

2003 Bowdoin
2004 Colby
2005 U of Maine
2007 U of Southern Maine

Maryland

2114 Frostburg State
2103 Johns Hopkins
2106 Loyola
2116 Morgan State
2104 Towson State
2108 U of Maryland

Massachusetts

2201 Amherst
2204 Bentley
2205 Boston College
2206 Boston University
2209 Brandeis
2219 Harvard
2212 Holy Cross
2221 Mass Inst of Tech
2222 Mount Holyoke
2223 Northeastern
2227 Smith
2229 Tufts
2230 U of Lowell
2231 U of Massachusetts
2250 Westfield State
2238 Worcester PolyTech

Michigan

2305 Central Michigan
2320 Eastern Michigan
2307 Ferris State
2324 Grand Valley State
2341 Hillsdale
2309 Hope
2306 Michigan State
2308 Michigan Tech
2321 Northern Michigan
2328 Oakland
2314 U of Michigan
2316 Wayne State
2318 Western Michigan

Minnesota

2403 Bemidji State
2405 Carleton
2427 College of St. Benedict
2407 Concordia
2409 Gustavus Adolphus

2411 Macalester
2413 Mankato State
2416 Moorhead State
2414 Saint Cloud
2417 Saint John's
2421 Saint Olaf
2425 Saint Thomas
2423 U of Minnesota
2430 Winona State

Mississippi

2502 Mississippi
2504 Mississippi State

Missouri

2601 Central Missouri State
2631 Drury
2604 Maryville
2606 Truman
2613 Saint Louis
2611 SW Missouri State
2615 U of Missouri
2617 Washington

Montana

2704 Montana State

Nebraska

2801 Creighton
2810 Kearney State
2803 U of Nebraska

Nevada

2920 U of Nevada

New Hampshire

3002 Dartmouth
3008 U of New Hampshire

New Jersey

3128 College of New Jersey
3109 Kean
3112 Montclair State
3114 NJ Inst of Tech
3116 Princeton
3118 Rider
3134 Rowan
3120 Rutgers
3126 Stevens Inst Tech
3127 Stockton State

New Mexico

3205 U of New Mexico

New York

3302 Adelphi
3305 Baruch
3307 Brooklyn
3311 CCNY
3317 Clarkson
3308 Colgate
3313 College of Insurance
3309 Columbia
3314 Cooper Union
3316 Cornell University
3318 CUNY
3319 Dominican
3321 Hamilton
3324 Hofstra
3380 Iona
3328 Ithaca
3331 Lemoine
3332 Long Island
3334 Manhattan
3340 New York
3344 Pace
3348 Queens
3350 Rensselaer Poly Inst
3351 Rochester Institute
3357 Saint John Fisher
3358 Saint John's
3341 Saint Lawrence
3354 Siena
3360 State U of NY
3362 Syracuse
3365 Touro
3345 U of Albany
3352 U of Rochester
3368 Union
3347 Utica
3372 Yeshiva

Rhode Island

4001 Brown
4002 Bryant
4003 Providence
4007 U of Rhode Island

3409 U of North Carolina
3411 Wake Forest

North Dakota

3502 North Dakota State
3504 U of North Dakota

Ohio

3604 Akron
3603 Bowling Green
3607 Case Western
3611 Cleveland State
3613 John Carroll
3615 Kent State
3619 Miami
3640 Mount Vernon Nazarene
3623 Ohio State
3625 Ohio University
3626 Ohio Wesleyan
3628 Otterbein
3633 U of Dayton
3629 U of Toledo
3632 U of Cincinnati
3630 Wittenberg
3601 Wright State
3639 Youngstown State
3637 Xavier

Oklahoma

3707 Central State
3706 Oklahoma State
3712 U of Oklahoma

Oregon

3804 Linfield
3803 Oregon State
3807 Portland State
3811 U of Oregon
3810 U of Portland

Pennsylvania

3902 Allegheny
3905 Beaver
3903 Bloomsburg
3967 Bryn Mawr
3906 Bucknell
3908 Carnegie-Mellon
3911 Dickinson
3912 Drexel
3914 Elizabethtown
3918 Grove City
3920 Indiana University
3924 Lafayette
3923 La Salle
3925 Lebanon Valley
3926 Lehigh
3930 Millersville
3934 Pennsylvania State
3972 Robert Morris
3970 Saint Francis
3936 Saint Joseph's
3939 Shippensburg
3941 Slippery Rock
3940 Temple
3943 Thiel
3942 U of Pennsylvania
3944 U of Pittsburgh
3946 U of Scranton
3948 Villanova
3950 Westminster

Rhode Island

4001 Brown
4002 Bryant
4003 Providence
4007 U of Rhode Island

South Carolina

4102 Clemson
4104 Furman
4110 Southern Methodist
4108 U of South Carolina

South Dakota

4203 South Dakota State
4204 U of South Dakota

Tennessee

4308 Middle Tennessee
4321 Southern Adventist
4307 U of Memphis
4312 U of Tennessee
4316 Vanderbilt

Texas

4402 Austin
4403 Baylor
4409 North Texas State
4411 Rice
4408 SW Texas State
4417 Texas A&M
4419 Texas Tech
4425 Trinity
4427 U of Houston
4453 U of North Texas
4423 U of Texas

Utah

4502 Brigham Young
4504 U of Utah
4510 Utah State

Vermont

4605 U of Vermont

Virginia

4715 George Mason
4703 James Madison
4706 Liberty
4723 Mary Washington
4724 Old Dominion
4708 U of Richmond
4710 U of Virginia
4716 Virginia Polytech
4713 Washington & Lee
4702 William & Mary

Washington

4801 Central Washington
4807 U of Puget Sound
4809 U of Washington
4806 Washington State
4811 Western Washington

West Virginia

4908 West Virginia

Wisconsin

5006 Carroll
5008 Eau Claire
5005 Lawrence
5011 Marquette
5017 Saint Norbert
5019 U of Wisconsin

Wyoming

5101 U of Wyoming

Canada

8001 Acadia
8004 Carleton
8007 Concordia
8009 Dalhousie
8013 McGill
8015 McMaster
8018 Memorial U of
Newfoundland
8023 Queens
8025 Simon Fraser
8039 U of Alberta
8041 U of British Columbia
8043 U of Calgary
8045 U of Guelph
8037 U of Laval
8049 U of Manitoba
8031 U of Montreal
8051 U of New Brunswick
8032 U of Ottawa
8035 U of Quebec
8055 U of Regina
8057 U of Saskatchewan
8059 U of Toronto
8066 U of Victoria
8061 U of Waterloo
8063 U of Western Ontario
8062 U of Windsor
8071 York

*Other

9000 Junior College
9500 Unspecified College
9990 Foreign College
9999 High School

*** See Other if you attend a Junior College, a Foreign College or a High School**